

EMPLOYEE HIRING/DISCIPLINE/ TERMINATION

Sheppard Mullin attorneys advise clients on all phases of the employment relationship—from recruitment to termination. We offer "new hire" packets for clients which assist them in the employee hiring function and which include customized offer letters, arbitration agreements, confidentiality agreements and other documents critical to the hiring process. Sheppard Mullin also counsels clients through the post-hire phase, from devising customized performance evaluation forms to implementing performance improvement plans to advising clients on appropriate employee discipline. We are also highly seasoned in guiding clients through the employee separation phase, whether the separation is due to misconduct, poor performance, layoff or early retirement program.